



Please send your registration to Humacom ([registration@iof-regional.org](mailto:registration@iof-regional.org))

**All fields are mandatory**

### REGISTRATION FORM

By registering to this Event, the participant accepts that his/her data will be used to create a badge, to issue certificates and for any activity related to this event that would require the use of the Data.

of commercial or promotional nature concerning the IOF Regional Osteoporosis Conference as well as IOF (International Osteoporosis Foundation), and/or other related events.

Participants' email address will be added to the contact list of those who may receive email messages containing information

**If you have entered the data of a third party, you guarantee not only the corresponding authorisation but also the lawfulness of processing pursuant to Art. 6 para. 1 GDPR.**

I hereby accept the IOF Regional Conference Privacy Policy available at the following URL: [www.iof-regional.org/privacy-policy](http://www.iof-regional.org/privacy-policy)

Please fill in all the details in capital letters

Prof/Dr/Mrs/Mr/Ms ..... First Name ..... Last Name .....

Institution/Company .....

Address .....

Zip Code ..... City ..... Country .....

E-mail of the delegate .....

An official letter of invitation to attend Congress will be forwarded to the requesting participant by e-mail only upon completion of registration and full payment. **The Organization reserves the right to cancel any registration with an inappropriate type of fee chosen.**

Please Tick the appropriate box(es)

#### Profiling of registrant

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Endocrinologist     | <input type="checkbox"/> Rehabilitation Physician         | <input type="checkbox"/> Post-doctoral researcher/Fellow |
| <input type="checkbox"/> Rheumatologist      | <input type="checkbox"/> General Practitioner             | <input type="checkbox"/> Scientist                       |
| <input type="checkbox"/> Geriatrician        | <input type="checkbox"/> Pharmacist                       | <input type="checkbox"/> Industry Scientist              |
| <input type="checkbox"/> Orthopaedic Surgeon | <input type="checkbox"/> Physiotherapist                  | <input type="checkbox"/> Industry Business               |
| <input type="checkbox"/> Radiologist         | <input type="checkbox"/> Nurse                            | <input type="checkbox"/> Media                           |
| <input type="checkbox"/> Internist           | <input type="checkbox"/> Other Allied Health Professional | <input type="checkbox"/> Other .....                     |

#### Profiling of organisation/employer

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Public/general hospital or affiliate | <input type="checkbox"/> Community health                                  | <input type="checkbox"/> Non-governmental organisation |
| <input type="checkbox"/> Private hospital/practice            | <input type="checkbox"/> Research laboratory                               | <input type="checkbox"/> Industry                      |
| <input type="checkbox"/> University                           | <input type="checkbox"/> Health department/other governmental organisation | <input type="checkbox"/> Other .....                   |

#### Member of an IOF member National Society (CNS)?

Yes       No      Name of the National Society .....

## Registration

Please tick the appropriate box

### Pre-conference Course – November 28 to 29

No pre-registration will be accepted after November 27, 2018. Registration On-Site will be available during the Course.

	Early-Bird until Oct 15, 2018	Pre-Registration Oct 16 - Nov 27, 2018	On-Site Nov 28 - Nov 29, 2018
<input type="checkbox"/> Osteoporosis Essentials Course Only	195 USD	265 USD	290 USD

**Course registrants who also register for the IOF Regional 7th Asia-Pacific Osteoporosis Conference will be given a 10% discount on the rates listed below**

### IOF Regional 7<sup>th</sup> Asia-Pacific Osteoporosis Conference – November 30 to December 1

No pre-registration will be accepted after November 29, 2018. Registration On-Site will be available during the Conference.

Categories	Early-Bird until Oct 15, 2018	Pre-Registration Oct 16 - Nov 29, 2018	On-Site Nov 30 - Dec 1, 2018
<input type="checkbox"/> Regular Participant	620 USD	700 USD	780 USD
<input type="checkbox"/> CNS	50 USD	200 USD	275 USD
<input type="checkbox"/> Student/Fellow	275 USD	300 USD	325 USD
<input type="checkbox"/> World Bank non-high income nations	470 USD	550 USD	630 USD

#### Participant's registration fee includes:

- ▶ A congress badge which gives admission to all Plenary Sessions, Meet-the-Expert Sessions, Satellite Symposia, Poster Sessions and Exhibition Area.
- ▶ One copy of the Programme & Abstract USB Key
- ▶ A congress bag containing official material
- ▶ A Certificate of attendance
- ▶ Welcome Cocktail on November 29, 2018 (The venue where it will take place will be revealed soon)

#### The registration fee **does not** include:

- ▶ Airport transfers
- ▶ Local transportation to the Congress Venue
- ▶ Meals & drinks
- ▶ Accommodation
- ▶ Excursions
- ▶ Insurance

#### Registration category Definitions:

- ▶ **Regular Participant** – Those persons for which the definitions below are not applicable.
- ▶ **CNS** – Complimentary IOF CNS -2 registrations for Full member of the IOF Committee of National Societies (CNS). The IOF representative of each Full CNS member society will receive specific instructions. IOF leaves it to each society's discretion as to how to allocate the free registrations.
- ▶ **Student/Fellow** – (i) Those who are in training as a graduate (MSc/PhD) student or as a medical student or (ii) those persons who hold MD or PhD degrees and who are in residency or postgraduate fellowship programs. A certification and signature from their mentor/supervisor verifying their training/degree status must be submitted when registering. These participants have the same entitlements as regular participants.
- ▶ **World Bank non-high income nations** – A discounted rate is available for participants coming from nations listed here [datahelpdesk.worldbank.org/knowledgebase/articles/906519](http://datahelpdesk.worldbank.org/knowledgebase/articles/906519)

## Conditions of Payment

- ▶ All payments must be made in US Dollar payable to HUMACOM c/o "IOF Regionals 7<sup>th</sup> Asia-Pacific Osteoporosis Conference"
- ▶ No confirmation will be sent until Humacom has received the payment
- ▶ If the payment is not received before the deadline, the price of the next deadline will be applied directly.

**By Bank Transfer** in USD to HUMACOM

Kindly note that you will receive our bank contact details together with your registration confirmation

**By credit card:** VISA / MASTERCARD / AMERICAN EXPRESS (no other cards accepted)

Kindly note that you will receive a link to insert all your invoice details together with your registration confirmation.

**In case you pay by credit card you will be charged additional fees. Transaction fees 3%.**

## Confirmation

Your voucher will be sent upon receipt of the registration form and full payment. Approximately one week before the Conference you will receive the confirmation letter with the barcode to the e-mail provided. Please present your confirmation letter at the Registration Desk in order to obtain your conference documentation and badge.

## Cancellation and Refunds

### Individual Badge Name Changes (Substitution of Registration)

An administrative fee of 40 USD per badge will be charged for a badge name change after August 30th, 2018. Written permission from the original participant will be required, along with full contact details of the substitution.

### Individual Cancellation & Refund Policies

Notification of cancellation and refund requests must be submitted in writing by e-mail to [registration@iof-regional.org](mailto:registration@iof-regional.org) before May 31<sup>st</sup>, 2018: 50% reimbursement.

No refunds will be given for cancellations and/or modifications received after May 31st, 2018.

### Lost Badge / Forgotten Badge

In case of a lost or forgotten badge, an administrative fee of 40 USD will be charged for the reprint of the badge after verification of identification (passport, driving license or other recognized identification paper).

## Badges

All people attending any function of the Conference are kindly requested to wear their badges during all conference activities. Entry will not be permitted without a badge.

## Certificate of attendance

Certificate of attendance will be available at the registration desks during the congress days (exact time to be confirmed)

## Language

English will be the official Conference language. No translation will be provided.

## VISA and letter of attestation

Participants are strongly advised to make sure they fulfil all legal requirements to enter Australia. Besides a valid passport, an entry visa may also be required.

It is highly recommended to start the process a minimum of 2 ½ months prior to your arrival in Australia. Please contact your nearest Australian consulate or embassy in your country of residence for further information.

Invitation letters to assist in visa formalities will be sent to people who request it in order to help you obtain the visa. It must be understood that such letter does not imply any financial support or hosting arrangement from IOF, nor a guarantee of a visa being issued. The attestation letter to assist in visa formalities will only be sent on request by e-mail and only to participants who have paid their registration fees in full.

Should you wish to receive a letter, please note that your request must be registered as early as possible by sending an email to [registration@iof-regional.org](mailto:registration@iof-regional.org).

## Liability and Insurance

The Conference organizer International Osteoporosis Foundation (IOF), the Conference Venue (International Convention Center, Sydney), its official appointed agency for Registrations and the Conference Secretariat (HUMACOM) and any suppliers, representatives or agents linked to the organization of the Congress shall not be held liable by any person for any injury, damage, theft, loss, medical problem or inconvenience which may be suffered by any person while traveling to or from, or during such person's presence in Australia in connection with this Conference. Participants are advised to purchase their own insurance against any such occurrences.

## Cancellation or Modification of the Congress due to Force Majeure

In case of force majeure, the Conference organizer have the right to alter or cancel the Congress without prior notice, however a notice of the occurrence shall be given by IOF as soon as reasonably possible. Force majeure shall mean any circumstance beyond the reasonable control of IOF which prevents or impedes the holding of the Conference, including, but not limited to, government action, war or hostilities, riot or civil commotion, plague or other epidemic such as SARS, bird flu, etc., earthquake, flood, hurricane, cyclone, fire or other natural physical disaster, explosion, accident or breakdown, strike, lack of the usual means of transportation or terrorism or due to events which are not attributable to wrongful intent or gross negligence of the IOF. IOF shall not be liable for any direct or indirect, incidental or consequential damages, losses, expenditures or any other inconveniences or costs caused by such modification or cancellation of the Conference. Furthermore, registration fees will not be reimbursed by IOF.

## Disclaimer

All reasonable endeavours will be made to hold the Conference and to present its programme as scheduled under circumstances which assure the comfort and safety of all participants. However, the IOF reserves the right to modify the programme, unilaterally and without notice. Neither IOF nor their officers, directors, employees, representatives or agents, shall be held liable by any person as a result of the cancellation of the Conference or any of the arrangements, programmes or plans connected therewith, or for any injury, damage or inconvenience which may be suffered by any person while traveling to or from, or during such person's presence in Australia in connection with this Conference. Participants are advised to purchase their own insurance against any such occurrences.

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**Any litigation stemming from the above contract will be tried in Belgium where the Belgian law is exclusively applicable.**

**I hereby accept the above registration conditions of the Congress and agree for the payment corresponding to my requests**

## Invoice Details (\* fields are mandatory)

First Name and Last Name\* .....  
Company Name .....  
Fiscal Address\* .....  
Zip Code\* ..... City\* ..... Country\* .....  
Fiscal ID/VAT/GST Number .....

Please, send the Registration Form by e-mail to the Secretariat:

[registration@iof-regional.org](mailto:registration@iof-regional.org)

**Humacom**

Rue Renier 9  
4800 Verviers  
Belgium

[www.humacom.com](http://www.humacom.com)